

KEY INFORMATION FOR RETURNING TO SCHOOL

Timings

New children starting Nursery and Reception have had separate letters regarding their initial transition weeks, but for everyone I have outlined below the arrival and collection times and locations for September. It will be extremely important for children to arrive on time and be collected as we are timetabled carefully to avoid too many people on site at any one time. The main gates of the school will remain closed to allow for a one way system as children are entering and leaving site.

	Nursery am	Reception	Year 1	Year 2
Arrival time	9.00am/ 12.00pm	9.00am	8.50am	8.40am
Location	Nursery gate at 9.00am Terrapin doors at 12.00pm	RSC – from Reception playground RMH – from the Reception area gate	1VW – from Infant playground 1BG/1FP from terrappin doors	2FB/2JH from classroom doors 2FP from terrappin doors
Collection time	12.00pm for morning children 3.00pm for full days or afternoon children	2.50pm	3.00pm	3.10pm
Location	Nursery gate	RSC – from Reception playground RMH – from the Reception area gate	1VW – from Infant playground 1BG/1FP from terrappin doors	2FB/2JH from classroom doors 2FP from terrappin doors
	Year 3	Year 4	Year 5	Year 6
Arrival time	8.45am	8.45am	8.30am	8.30am
Location	Junior playground by steps up to the picnic tables	Junior playground by Green hippo bin	Junior playground by Green hippo bin	Junior playground by steps up to the picnic tables
Collection time	3.15pm	3.15pm	3.00pm	3.00pm
Location	Junior playground by steps up to the picnic tables	Junior playground by Green hippo bin	Junior playground by Green hippo bin	Junior playground by steps up to the picnic tables

FREQUENTLY ASKED QUESTIONS

Can I come into the school building with my child?

Parents/carers will not be able to enter the school building with their children. This is to keep everyone safe and allow social distancing. If parents/carers need an appointment this should be organised by phoning the school office and a time will be agreed. This will not coincide with the drop off and collection times. Any parents/carers entering the school building will need to bring a facemask/covering to wear whilst on site.

What about medication?

If your child needs medication at school please complete the form online and then send the medication in with your child. You can hand this to the class teacher in a plastic bag when they take the children into school. This will then be delivered to the school office who will check you have completed the forms and ensure medication is administered appropriately.

Please note – we cannot administer medication if a form has not been completed.

What about parent's evening?

We will be arranging remote meetings with parents and will send you details of this once we are back in school.

How can I communicate with my child's teacher?

You can contact your child's teacher by emailing the year group email or the school office. We will endeavour to reply to emails as quickly as possible, but if your query is urgent please ring the school office.

office@c-inf.w-berks.sch.uk

office@c-jun.w-berks.sch.uk

YearR@calcotschools.co.uk

Year3@calcotschools.co.uk

Year1@calcotschools.co.uk

Year4@calcotschools.co.uk

Year2@calcotschools.co.uk

Year5@calcotschools.co.uk

Year6@calcotschools.co.uk

What does my child need to wear?

Children need to wear school uniform to school but on their PE days they need to come in wearing PE kit. This is to avoid changing in school. They will not need to wear PE kit in the first three days.

We will communicate your child's timetable with you in the first three days so you know which days your child can come to school in PE kit.

Please make sure the PE kit is appropriate for the weather conditions. We do not want children getting very cold when the weather is bad, and we will endeavour to go outside whenever we can. Please make sure they are wearing a tracksuit. If the weather is good they can wear shorts underneath and take the tracksuit bottoms off when we are outside.

What will my child need to bring into school?

Please keep personal belongings to an absolute minimum. We are not using cloakrooms to avoid social gathering, so everything the children bring in will need to be in the classroom. Please do not let children bring in enormous bags – they will not need these. Just reading books, pencil case (on Monday to stay in school for the week) for Junior children, packed lunch if you are not having a school dinner, healthy snack for break time if you are in the Juniors (as the tuck shop will not be open) and water bottle.

I know there has been some discussion about lunch boxes – children are allowed to bring their lunch in a lunchbox. They are not allowed to share food but they will be the only person touching their lunchbox and it will need to be kept in their school bag on the back of their chair.

Does my child need to wear a facemask?

Current advice is that children under 12 should not be wearing facemasks in school. We are asking all essential visitors and contractors on site to wear a face mask. This will include parents if they have an appointment for a meeting and are coming into the school building. Parents/carers are expected to maintain social distancing whilst on the playground for drop off and collection times. If you wish to wear a facemask at these times that is absolutely fine.

Will staff be wearing facemasks?

Current guidance is that staff in primary schools do not need to wear masks. This has changed for secondary school staff, and we will continue to monitor government advice on this. Some staff members may be wearing masks based on individual risk assessments and PPE will be worn as usual for administering first aid, or supporting a child who is unwell.

Will we be invited to any events at school this term?

Currently it is unlikely that any school plays, concerts, open morning events will be happening. We are looking at the possibility of remote events and we will communicate information about these when we have more details.

Will my child have normal curriculum lessons?

Curriculum will be delivered as normal for most subjects. We are looking forward to supporting children when they return to school to progress and fill in any gaps they may have. We know some children will have thrived with one to one support at home and others may have struggled, but we are committed to supporting each and every one of your children to succeed and make good progress when they return to school.

Please help us to achieve this by listening to your child read every day, practise multiplication tables/maths facts and supporting them to practise their writing skills as I know many of them will not have been writing much when they were not in school.

Is there specific advice for some areas of the curriculum?

PE – children will not be playing contact sports in school (e.g. football.) All equipment will be wiped between groups and PE will happen outside as much as possible to increase distancing.

Music – We are unable to sing in school in groups of more than 15 children. This will mean we cannot sing in class, choir cannot run and all instruments will need to be wiped between use. We are not starting the Year 4 music project until half term and parents/carers in this year group will get

a letter to enable them to make instrument choices. Karlos will still be in to deliver music lessons in Y1/2/3 and steel pan lessons will be happening in Y5 and 6. All instruments and sticks will be wiped between children and social distancing will be in place. I will be teaching music in Year 4 until the music project starts.

Will my child be able to bring reading books home?

Yes. We are setting up a system where children will bring home reading books on Monday. They will be returned on Thursday and the put in a box and not touched until the following Monday when they can be reissued to another child as they will have been left for 72 hours. Children will have a **library book over the weekend but no reading/phonic books.**

Please help us – we gave out hundreds of books before lock down and have had hardly any returned. This is thousands of pounds worth of books and we have empty boxes in school at the moment. Please return any books you have borrowed in the first week so we can ensure we have enough books for everyone to take home.

What happens if my child cannot be in school because they are isolating?

We know that there will be times when children are unwell and may have a temperature, and this will mean they have to isolate according to the government guidance. There are also families who are not be able to return to school as they are in isolation having returned from a holiday abroad. We will have the remote classrooms set up for children who are not in school due to COVID reasons and we will ensure you have the information you need to access the work.

Will the Out of hour's collection and drop off points be the same?

We have made an adjustment to the Early Birds drop off point. You will now drop off at the new fire doors to the Junior hall. Please enter the school grounds via the main gate and walk round to the hall through the Junior staff carpark.

Tea Birds collection point will remain the same at the fire doors to the Infant hall.

Please let school know if you will not be in school as soon as possible so we can put remote curriculum opportunities in place for your child.